

Departmental Policy Title:	Resident Transfer Policy - GME	Policy ID:	11277
Keywords	transfer, eligibility, selection		
Department	Graduate Medical Education (GME)		

I. Purpose of Policy

Defines the transfer process for an Applicant wanting to transfer from an external Graduate Medical Education (GME) program to an Accreditation Council for Graduate Medical Education (ACGME)-accredited program at Dartmouth Hitchcock (DH) and for a Resident wanting to transfer from an internal DH GME program to another GME program prior to finishing their training.

II. Policy Scope

This policy applies to Applicants and Dartmouth Hitchcock Residents looking to transfer to an ACGME-accredited residency and fellowship program at DH.

III. Definitions

- **Applicant:** An individual invited to interview with a DH GME program.
- **Resident:** Any physician in an ACGME-accredited GME program including residents and fellows.
- **CanMEDS:** A medical education framework developed by the Royal College of Physicians and Surgeons of Canada that emphasizes the essential competencies of a physician.

IV. Policy Statement

- An applicant must meet all GME eligibility requirements to be considered for selection as a transfer Resident to an ACGME-accredited GME program at DH.
- Before accepting a Resident transfer from an external GME program, the DH Program Director or their designee must obtain:
 - A written or electronic verification of the prior educational experience.
 - A summative, competency-based performance evaluation for the transferring Resident.
 - Verification of the Resident's level of competency in the required clinical field using ACGME or CanMEDS Milestones assessments from the prior training program.
- For a Resident transferring internally from a DH GME program to another DH GME program prior to completion of their training, the originating DH Program Director or their designee must:
 - Provide timely written or electronic verification of the Resident's prior educational experience.
 - Complete a summative, competency-based performance evaluation for the Resident.

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- For a program with an ACGME-based case log requirement, it is the responsibility of the new program to transfer the Resident's cases in the ACGME Accreditation Data System. A transfer of cases is initiated when the Resident is added to their new program within the same specialty/subspecialty.

V. References

ACGME Institutional Requirements. Retrieved from ACGME.org

Common Program Requirements. Retrieved from ACGME.org

Responsible Owner:	Graduate Medical Education	Contact(s): email	Karen Miller
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Date Policy to go into Effect:	08/28/2026		
Related Policies & Procedures:	Selection Policy - GME Eligibility Requirements Policy - GME		
Related Job Aids:			

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